

Parish Council Members are Summoned to an **Ordinary Meeting of the Parish Council** to be held on Monday 14th January 2019 at 7.30 p.m.at The Village Hall, Brightling

Signed *Brian Holdstock*  
Brian Holdstock, Clerk

Date: 8th January 2019

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## A G E N D A

### 1. Apologies for absence

### 2. Disclosures of interest

To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the personal interest as prejudicial under the terms of the Code of Conduct.

### 3. Additional agenda items

To consider such other items as the Chairman decides are urgent and due notice of which has been given to the Clerk by 12 Noon on the day preceding the meeting.

### 4. Adoption of minutes

To confirm the minutes of the ordinary meeting held on Monday 19th November 2018 and the planning meeting held on Monday 31st December 2018 as true and correct records.

### 5. Open Forum

- 5.1 To receive verbal reports on any matters to which RDC or ESCC councillors wish to speak.
- 5.2 To receive verbal representations on any agenda items to which members of the public wish to speak.

### 6. Finance and Governance

#### 6.1 RFO report

- 6.1.1 To receive a statement of income and expenditure against budget to 31st December 2018.
- 6.1.2 To receive a bank reconciliation to 31st December 2018.
- 6.1.3 To adopt the budget tabled as draft and amended at the previous meeting.
- 6.1.4 To resolve to set the precept for 2019/20 at £7,375.

#### 6.2 Receipts and payments

- 6.2.1 To receive the schedule of receipts and payments for the months of November and December 2018.
- 6.2.2 To approve the following payments:
  - 6.2.2.1 Information Commissioner's Office – annual registration fee - £40
  - 6.2.2.2 Jon Avery – churchyard mowing 2nd half year - £300 plus vat.

## 6.3 Governance

### 6.3.1 Parish Clerk recruitment –

6.3.1.1 To receive the recommendations of the interview panel.

6.3.1.2 To resolve to make an offer of employment as recommended by the interview panel.

6.3.1.3 To approve the training arrangements for the new clerk.

6.3.2 To determine the content of the Annual Assembly on 8th April 2019.

6.3.3 To resolve to publicise each parish councillor's contact details on the parish website according to each councillor's preference.

## 7. Community and Business Development

7.1 Newcomer's orientation and information pack.

7.2 Village website

7.3 Broadband

7.4 Other utilities

7.5 Phone box

7.6 To determine councillors' Lead Responsibilities for publication on the website.

## 8. Planning Matters

8.1 Existing applications – to note progress and outcomes of those tabled at a previous meeting.

8.1.1 RR/2018/2281/P - Phoebe Shaw, Perrymans Lane, Brightling TN19 7DH Addition of first floor to existing garage to provide office accommodation. *PC view is that this is over development and appears to be additional living accommodation. RDC approved (conditional).*

8.1.2 RR/2018/2879/P - Green Oak Farm, Brightling Road, Brightling TN32 5HB - Erection of a herb house and a replacement agricultural building comprising storage, farm shop, office, herb processing area, and training room ancillary to agricultural use. *Parish Council has posted its support.*

8.2 New applications – to note the council's response to the following

8.2.1 RR/2018/2877/P - Green Oak Farm, Brightling Road, Brightling TN32 5HB – Amendments to extant permission RR/2014/0765/P (Replacement of existing agricultural workers dwelling) to deliver a replacement agricultural workers dwelling with an alternative design. *Parish Council has posted its objection to the proposal as being out of character with the area.*

8.2.2 RR/2018/3051/P - Green Oak Farm, Brightling Road, Brightling TN32 5HB - Installation of ground PV solar panels and related equipment in the top field at Green Oak Farm (North end). *Parish Council has posted its support subject to screening the view from the road.*

8.2.3 RR/2018/2995/P - Mountfield Park Farm, Mountfield Lane, Brightling TN32 5LE - Erection of oak framed triple garage with room over.

**8.3 Breaches and enforcement – to note the following update -**

- 8.3.1 ENF/203/18/BRI Telegraph Point - The material change of use of land for the stationing of a mobile home occupied for residential purposes together with associated services, including decking and sheds *A consequence of the refusal of planning permission for occupation to continue.*

**8.4 Appeals -**

- 8.4.1 New appeal 2567 lodged 25/10/18 re RR/2018/1598/P - 1 Grants Cottages, Cackle Street, oak framed conservatory. *Appeal refused.*

**9. Highways and Byways**

**9.1 Finger posts –**

- 9.1.1 Darwell Hole post progress report.

**9.2 Strengthening Local Relationships (SLR) – to review agenda for next meeting 15th Jan '19.**

- 9.2.1 Flooding at Stacey's Corner

**9.3 Countryside – call for bids to Sussex Lund for small projects to enhance High Weald AONB)**

**10. Training**

No current plans

**11. Correspondence received**

- 11.1 Consultation from Oldwood GP surgery  
11.2 Letters or emails of thanks for donations from Air Ambulance, RNLI, St Michael's Hospice, Victim Support, Rother Rural Trust and Brightling Village Hall.

**12. Parish Councillors' Forum**

**13. Circulation Folder**

- 13.1 Clerks and Councils Direct

**14. Information for Councillors / Future Agenda Items**

**15. Future Meetings**

- 15.1 The next meeting of the parish council will be in Brightling Village Hall at 7.30pm.  
15.2 The following are the remaining dates for council meetings in the current council year:  
11 March 2019  
8 April 2019 Annual Assembly  
13 May 2019 Annual Meeting