

Parish Council Members are Summoned to an **Ordinary Meeting of the Parish Council**
to be held on Monday 1st October 2018 at 7.30 p.m.at The Village Hall, Brightling

Signed *Brian Holdstock*
Brian Holdstock, Clerk

Date: 25th September 2018

A G E N D A

1. Apologies for absence

2. Disclosures of interest

To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the personal interest as prejudicial under the terms of the Code of Conduct.

3. Additional agenda items

To consider such other items as the Chairman decides are urgent and due notice of which has been given to the Clerk by 12 Noon on the day preceding the meeting.

4. Adoption of minutes

To confirm the minutes of the ordinary meeting held on Monday 30th July 2018 as a true and correct record.

5. Open Forum

- 5.1 To receive verbal reports on any matters to which RDC or ESCC councillors wish to speak
- 5.2 To receive verbal representations on any agenda items to which members of the public wish to speak.

6. Finance and Governance

6.1 RFO report

- 6.1.1 To receive a statement of income and expenditure against budget for the first half year.

6.2 Receipts and payments

- 6.2.1 To receive the schedule of receipts and payments for the months of July, August and September.

6.2.2 To approve the following payments:

- 6.2.2.1 Amazon Web Services, July - £15.17 – (retrospective) card payment
- 6.2.2.2 Amazon Web Services, Aug - £15.83 – (retrospective) card payment
- 6.2.2.3 CPRE - £36 – Annual membership renewal
- 6.2.2.4 Brightling Village Hall - £700 – Annual support grant
- 6.2.2.5 Sussex Air Ambulance - £55 – Annual support grant
- 6.2.2.6 Rother CAB - £55 – Annual support grant
- 6.2.2.7 Victim Support - £55 – Annual support grant
- 6.2.2.8 RNLI - £55 – Annual support grant

6.2.2.9 St Michael's Hospice - £55 – Annual support grant

6.3 Governance

6.3.1 Clerk replacement recruitment – progress report.

6.3.2 Individual councillors responsibilities – to assign councillors to the following topics:

- Bins
- Broadband
- Crime, anti-social behaviour, police relationships
- Defibrillators
- Overhanging hedges
- Phone box
- Planning
- Potholes and road surface problems
- Road drains
- Signposts
- Trees
- Utilities
- Village Hall
- Web site
- Welcome packs

7. Community and Business Development

- 7.1 Newcomers' orientation and information pack
- 7.2 Village web site
- 7.3 Broadband
- 7.4 Other utilities (electricity, water, rubbish collection)
- 7.5 Other community matters

8. Planning Matters

- 8.1 Existing applications – to note progress and outcomes of those tabled at a previous meeting.
 - 8.1.1 RR RR/2018/480/P - Coldharbour Farm Estate, Battle Road, Brightling TN21 9LQ - Proposed replacement of redundant farm buildings with B1/B8 units. *PC gave conditional support. Remains undecided.*
 - 8.1.2 RR/2018/1464/L - Little Sprays Farm, Penhurst Lane, Brightling TN33 9QN - Underpinning and new foundation record. (Part retrospective) *Listed BC granted*
 - 8.1.3 RR/2018/1548/P - 2 Poplar Cottages, Brightling Road, Salehurst/Robertsbridge TN32 5EY - Alterations to 1st floor rooflines, including new gable and dormers. Extension to ground floor kitchen. Erection of double garage. *Approved conditional.*
 - 8.1.4 RR/2018/1589/P - 1 Poplar Cottages, Brightling Road, Brightling TN32 5EY - Erection of extension to the rear of timber garage. *Approved conditional.*
 - 8.1.5 RR/2018/1598/P - 1 Grants Cottages, Cackle Street, Brightling TN32 5HZ - Erection of oak framed conservatory. *Refused.*
 - 8.1.6 RR/2018/1825/P - The Forge, Brightling Road, Oxleys Green, Brightling TN32 5HD - Demolition of existing rear and side single storey extension. Construction of new single storey, and two storey extension to West elevation. *Approved conditional.*

8.2 New applications – to note the council’s response to the following

- 8.2.1 RR/2018/1779/L - Snail House, Hollingrove Road, Brightling TN32 5HU - Various repair and maintenance works to roof and chimney and additional roof light.
- 8.2.2 RR/2018/1880/P - Telegraph Point, Coldharbour Farm Estate, Battle Road, TN21 9LQ - Retention of traveller mobile home, together with utility sheds and associated services, including decking. *Parish Council has lodged objections. Remains undecided (see 8.3.1. below).*

8.3 Breaches and enforcement – the following update was noted:

- 8.3.1 Telegraph point – site allocations document shows the deadline of 17 Jul 18 as the end date for lawful occupation of the caravan. *This marks the end of the three year temporary permission. Members will question RDC Cllr Kirby-Green at the next pc meeting regarding future steps to be taken by RDC including future provision of traveller sites.*

9. Highways Matters

9.1 Finger posts

- 9.1.1 Darwell Hole – to review progress with repairs to the damage.

9.2 Strengthening Local Relationships (SLR) – to review agenda items for the next meeting on Tuesday 11th December 2018.

10. Training

Nothing planned

11. Correspondence

- 11.1 Request for continued support payment from Village Hall.

12. Parish Councillors’ Forum

13. Circulation Folder

- 13.1 Clerks and Councils Direct

14. Information for Councillors / Future Agenda Items

15. Future Meetings

- 15.1 The next meeting of the parish council will be in Brightling Village Hall at 7.30pm.
- 15.2 The following are the remaining dates for council meetings in the current council year:
2018: 19 November.
2019: 14 January, 11 March, (8 April Annual Assembly), 13 May (AGM)