

Parish Council Members are Summoned to an **Ordinary Meeting of the Parish Council**
to be held on Monday 30th July 2018 at 7.30 p.m.at The Village Hall, Brightling

Signed *Brian Holdstock*
Brian Holdstock, Clerk

Date: 24th July 2018

A G E N D A

1. Apologies for absence

2. Disclosures of interest

To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the personal interest as prejudicial under the terms of the Code of Conduct.

3. Additional agenda items

To consider such other items as the Chairman decides are urgent and due notice of which has been given to the Clerk by 12 Noon on the day preceding the meeting.

4. Adoption of minutes

To confirm the minutes of the ordinary meeting held on Monday 14th May 2018 as a true and correct record.

5. Open Forum

- 5.1 To receive verbal reports on any matters to which RDC or ESCC councillors wish to speak
- 5.2 To receive verbal representations on any agenda items to which members of the public wish to speak.

6. Finance and Governance

6.1 RFO report

- 6.1.1 To receive the bank reconciliation
- 6.1.2 To receive the income and expenditure report for the first quarter

6.2 Receipts and payments

- 6.2.1 To approve the schedule of receipts and payments for the months of April, May and June 2018.
- 6.2.2 To approve the following payments:
 - 6.2.2.1 Zurich Insurance – renewal - £257.60 (retrospective)
 - 6.2.2.2 Douglas Andrews – finger post repair - £344 + £68.80 vat
 - 6.2.2.3 Jon Avery – Church yard grass cutting first half year - £300 + £60 vat
 - 6.2.2.4 Clerk Expenses - £47.79

6.3 Governance

- 6.3.1 No matters

7. Community and Business Development

- 7.1 Newcomers' orientation and information pack
- 7.2 Village web site
- 7.3 Broadband
- 7.4 Other utilities (electricity, water, rubbish collection)
- 7.5 Other community matters

8. Planning Matters

- 8.1 Existing applications – to review progress and outcomes (*in italics*) of those tabled at a previous meeting.
 - 8.1.1 RR/2017/2919/L – Prinkle View, Battle Road, Brightling TN32 5JA - Removal of lobby to the rear. Erection of single story extension to rear with conversion of roof space to bedroom
The council has not posted any comment on this application for listed building consent and no discussion took place. Listed BC granted.
 - 8.1.2 RR/2018/325/P - 1 Grants Cottages, Cackle Street, Brightling TN32 5HZ - Erection of an oak framed conservatory. *Parish Council has supported. Planning permission refused.*
 - 8.1.3 RR/2018/491/P - 3 Hollingrove Cottages Kent Lane, Brightling TN32 5HU -Demolition of existing garage and workshop and replace with single storey 2 bay garage and store.
PC objected to visual impact on skyline and requested that structure be sunk. Approved conditional with requirement to lower the structure going part way to meet the PC's concerns.
 - 8.1.4 RR/2018/628/P - 2 Poplar Cottages, Brightling Road, Salehurst/Robertsbridge TN32 5EY - Alterations to first floor rooflines, including a new side gable and rear dormers. Extension to ground floor kitchen, addition of double garage.
PC offered no objection but questioned visual appearance of glazing. Approved conditional
 - 8.1.5 RR/2018/480/P - Coldharbour Farm Estate, Battle Road, Brightling TN21 9LQ - Proposed replacement of redundant farm buildings with B1/B8 units. *PC gave conditional support. Remains undecided.*
- 8.2 New applications – to note the council's response to the following
 - 8.2.1 RR/2018/1464/L - Little Sprays Farm, Penhurst Lane, Brightling TN33 9QN - Underpinning and new foundation record. (Part retrospective) *Undecided*
 - 8.2.2 RR/2018/1548/P - 2 Poplar Cottages, Brightling Road, Salehurst/Robertsbridge TN32 5EY - Alterations to 1st floor rooflines, including new gable and dormers. Extension to ground floor kitchen. Erection of double garage. *Undecided*
 - 8.2.3 RR/2018/1589/P - 1 Poplar Cottages, Brightling Road, Brightling TN32 5EY - Erection of extension to the rear of timber garage. *Undecided*
 - 8.2.4 RR/2018/1598/P - 1 Grants Cottages, Cackle Street, Brightling TN32 5HZ - Erection of oak framed conservatory. *Undecided*
 - 8.2.5 RR/2018/1825/P - The Forge, Brightling Road, Oxleys Green, Brightling TN32 5HD - Demolition of existing rear and side single storey extension. Construction of new single storey, and two storey extension to West elevation.
- 8.3 Breaches and enforcement – the following update was noted
 - 8.3.1 Telegraph point – site allocations document shows the deadline of 17 Jul 18 as the end date for lawful occupation of the caravan.

9. Highways Matters

- 9.1 Finger posts – to receive a report on current works
- 9.2 Strengthening Local Relationships (SLR) – to note promised actions and future agenda items

10. Training

No current proposals

11. Correspondence

- 11.1 1066 Community Coffee and Information Service proposals received.

12. Parish Councillors' Forum

13. Circulation Folder

- 13.1 Clerks and Councils Direct
- 13.2 GACC newsletter

14. Information for Councillors / Future Agenda Items

15. Future Meetings

- 15.1 The next meeting of the parish council will be in Brightling Village Hall at 7.30pm.
- 15.2 The following are the remaining dates for council meetings in the current council year:
2018: 1 October, 19 November.
2019: 14 January, 11 March, (8 April Annual Assembly), 13 May (AGM)